

AGENDA FOR JULY 18, 2007

A meeting of the Nevada County Transportation Commission will be held on Wednesday, July 18, 2007 at **9:00 a.m.**, in the **Town of Truckee Council Chambers**, 10183 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda.

The Commission welcomes you to its meetings, which are scheduled the third Wednesday of every other month. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Nevada County Transportation Commission (NCTC) office at least three days prior to the meeting.

REGULAR MEETING: 9:00 a.m.

STANDING ORDERS: Call the Meeting to Order.

PLEDGE OF ALLEGIANCE

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE COMMISSION ON A MATTER ON THE AGENDA, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name and address for the record. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. For items **not** on the agenda, please refer to Public Comment listed after Action Items. (Time limitations are explained in an attachment to this agenda.)

INFORMATIONAL ITEMS: For discussion and possible action.

1. Correspondence:

- * A. Gold Country Telecare - Revision to letter previously sent regarding a future request to allocate Local Transportation Funds (LTF) to Gold Country Telecare. 5/21/07, File 720.11.3.
- * B. Economic Resource Council (ERC) Board of Directors - Selected items from the agenda packet for June 2007. 6/1/07, File 420.
- * C. Nevada County ERC - May 2007 Newsletter. 6/4/07, File 420.

- * D. California State Controller - Schedule of State Transit Assistance (STA) funds for the third quarter of the 2006/07 FY. 6/6/07, File 1370.
- E. Caltrans Planning and Local Assistance - Letter stating the 2007/08 Overall Work Program for the NCTC is approved. 6/12/07, File 1030.
- F. Caltrans Mass Transportation - Caltrans has authority to fund projects from the approved FTA 5310 prioritized project list and will be contacting sub-recipient agencies to begin the grant contract process for FFY 2006/07. 6/13/07, File 1430.4
- * G. Federal Reserve Community Perspectives - Letter thanking Dan Landon for his participation in the meeting regarding critical issues affecting the community. 6/25/07, File 420.
- H. California Transportation Commission (CTC) - Receipt of CTC Resolution adopting the 2006 STIP augmentation. This action approved \$3.6 million for the SR 49 La Barr Meadows Signalization and Widening Project. 6/28/07, File 1390.
- * Copies of these items are included in the agenda packet. Copies of correspondence not included in the agenda packet will be provided on request.
- 2. Executive Director's Report.
- 3. Caltrans District 3 - Project Status Report: Please see attached report by Winder Bajwa, Caltrans Project Manager for Nevada County. Mr. Bajwa is unable to attend this meeting.

CONSENT ITEMS: All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission votes on the motion to adopt, members of the Commission, a staff member, or an interested party requests that a specific item be removed.

- 4. Financial Reports:
 - A. April 2007 and May 2007
 - Local Transportation Funds.
 - State Transit Assistance Fund.
 - Regional Surface Transportation Program Fund.
 - Regional Transportation Mitigation Fee Program Fund.

Recommendation: Approve.

- 5. NCTC Minutes: May 16, 2007.

Recommendation: Approve.

- 6. Allocation Request from Nevada County: Through the adoption of a Resolution, the County of Nevada is requesting an allocation of \$2,077,134 from Local Transportation Funds for transit/paratransit operations, and an allocation of \$141,964 from Community Transit Services Funds for operations of paratransit services, and an allocation of \$939,312 from State Transit Assistance Funds for capital purchases in 2007/08.

Recommendation: Approve Resolution 07-23.

7. Allocation Request from Nevada County: Through the adoption of a Resolution, the County of Nevada is requesting an allocation of \$280,219.00 from State Transit Assistance Funds for capital purchases, an allocation request for deferred revenue of \$48,330 for capital purchases and \$34,451 of LTF held in the Refurbishment and Replacement Fund account to help fund capital purchases during the 2007/08 FY. See attached staff report.

Recommendation: Approve Resolution 07-24.

8. Allocation Request from the City of Grass Valley: Through adoption of Resolution 07-30, Grass Valley is requesting an allocation of \$397,512 of Local Transportation Funds for transit/paratransit operations for FY 2007/08.

Recommendation: Approve Resolution 07-25.

9. Allocation Request from the City of Nevada City: Through adoption of Resolution 2007-14, Nevada City is requesting an allocation of \$94,454 of Local Transportation Funds for transit/paratransit operations for FY 2007/08.

Recommendation: Approve Resolution 07-26.

10. Allocation Request from the City of Nevada City: Through adoption of Resolution 2007-12, Nevada City is requesting an allocation of \$105,500 of Local Transportation Funds for pedestrian/bicycle/sidewalk projects.

Recommendation: Approve Resolution 07-27.

11. Request from Nevada City to Incorporate the Main Street Bridge Project into the RTIP. See attached staff report.

Recommendation: Authorize staff to incorporate the Nevada City Main Street Bridge project into the 2007/08 RTIP.

12. Allocation Request from the Town of Truckee: Through adoption of Resolution 2007-31 Truckee is requesting an allocation of \$499,414 of Local Transportation Funds for transit/paratransit operations for FY 2007/08; and through adoption of Resolution 2007-32, Truckee is requesting an allocation of \$51,319 of State Transit Assistance Funds for transit/paratransit operations for FY 2007/08.

Recommendation: Approve Resolution 07-28 and Resolution 07-29.

13. Allocation Request from Gold Country Telecare: Gold Country Telecare, Inc. is requesting an allocation of \$19,116 of Community Transit Service to provide matching funds to purchase three vehicles through an FTA 5311 grant for FY 2007/08.

Recommendation: Approve Resolution 07-30.

14. Nevada County's Request for NCTC's Approval of Certifications and Assurances of their Four 2007 FTA 5311 Discretionary Subsidy Grant Applications. This document attests that NCTC certifies and assures that the Nevada County Transit Services Division has met the requirements for applying for FTA 5311 grant funds.

Recommendation: Approve Resolution 07-31.

15. Nevada County's Request for NCTC's Approval of Certifications and Assurances for their 2006/07 FY FTA 5311 Grant Application Package in the amount of \$303,819. This document attests that NCTC certifies and assures that the Nevada County Transit Services Division has met the requirements for applying for FTA 5311 grant funds.

Recommendation: Approve Resolution 07-32.

16. The Town of Truckee's Request for NCTC's Approval of Certifications and Assurances for their 2005/06 FY FTA 5311 Grant Application Package in the amount of \$64,515. This document attests that NCTC certifies and assures that the Town of Truckee's Transit Division has met the requirements for applying for FTA 5311 grant funds.

Recommendation: Approve Resolution 07-33.

17. Disposal of Surplus Equipment: See attached staff report.

Recommendation: Approve Resolution 07-34.

ACTION ITEMS:

18. Nevada County Bicycle Master Plan: Presentation by consultant, Eric Anderson of Alta Planning + Design. See attached staff report.

Action Requested: Adopt Resolution 07-35.

19. Regional Transportation Mitigation Fee Update (RTMF): Jason Pack, consultant for Fehr and Peers will review the traffic model and Capital Improvement Program for the RTMF Update. See attached staff report.

Action Requested: Provide direction to staff and to the consultant.

20. Responses to Recommendations Presented in the 2006 Triennial Performance Audit for the Western and Eastern Nevada County Transit Operators: See attached staff report. (Triennial Performance Audits were distributed with the May 16th agenda packet).

Action Requested: Adopt Resolutions 07-36 and 07-37.

21. Grass Valley Transit Transfer Facility: Status report and request to extend contract schedule with consultant LSC Transportation Consultants, Inc. See attached staff report.

Action Requested: Provide direction to staff.

22. Truckee's Request to Remove Roadways from the Federal-Aid System: See attached staff report.

Action Requested: Adopt Resolution 07-38.

- *23. Appointment of Labor Negotiation Representatives. See attached staff memo.

Action Requested: Designate representatives for labor negotiations.

- *24. Closed Session: Pursuant to Government Code Section 54957.6, provide direction to representatives (as appointed in Action Item 23) for labor negotiations; unrepresented employees: Executive Director, Administrative Services Officer, Transportation Planner, and Administrative Assistant.

25. Staff Compensation: Executive Director, Administrative Services Officer, Transportation Planner, and Administrative Assistant.

Action Requested: Provide direction to staff regarding implementation of compensation recommendations.

*(The Nevada County Transportation Commission can discuss this item at any time during the meeting).

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Commission, provided that no action shall be taken unless otherwise authorized by Section 54954.2 of the Ralph M. Brown Act.

COMMISSION ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

SCHEDULE FOR NEXT MEETING:

ADJOURNMENT OF MEETING:

This agenda was posted on or before July 13, 2007 at the Eric Rood Administrative Center, the Town of Truckee Administrative Center, and City Halls of Grass Valley and Nevada City.

For further information, please contact:

Nevada County Transportation Commission 101 Providence Mine Road, Suite 102 Nevada City, CA 95959 Phone: (530) 265-3202
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PERSONS DESIRING TO ADDRESS THE COMMISSION

PUBLIC COMMENT

AGENDA ITEMS:

The Commission may allow members of the public to address the Nevada County Transportation Commission on items appearing on the agenda, if the Commission determines that there is time available. In the interest of time, the Commission may limit the length of any such comment or input.

ITEMS NOT ON THE AGENDA:

Members of the public shall be allowed to address the Nevada County Transportation Commission on items not appearing on the agenda which are of interest to the public and are within the subject matter jurisdiction of the Commission, provided that no action shall be taken, unless otherwise authorized by Section 54954.2(b) of the Ralph M. Brown Act. The following procedures shall be in effect with regard to the public's exercise of this right:

1. The total amount of time allotted for receiving such public comment may be limited to not less than 15 minutes during any regular Commission meeting.
2. The Chairman may limit any individual to not less than 3 minutes. Time to address the Commission will be allocated on a basis of the order of requests received. Not all members may be allowed to speak if the total time allocated expires.

PUBLIC HEARINGS

All members of the public shall be allowed to address the Commission as to any item which is noticed on the Commission's agenda as a public hearing. The Commission may limit any person's input to not less than 5 minutes. Any person may provide the Commission with a written statement in lieu of or in supplement to any oral statement made during a public hearing. Ten copies of written statements shall be submitted to the Commission's Administrative Assistant (preferably in advance) to allow for distribution to the Commission and staff.

Copies of the agenda, correspondence and reports may be obtained from the Commission's staff at a cost of \$0.10 (ten cents) per page, plus the cost of postage.

An interpreter for the hearing impaired, as well as, other special accommodations may be made upon request to the Administrative Assistant of the Commission 72 hours in advance of the NCTC meeting.

NEVADA COUNTY TRANSPORTATION COMMISSION

2007 MEETING SCHEDULE

THIRD WEDNESDAY OF EVERY OTHER MONTH

*All Meetings Start at 8:30 a.m. Unless Noted Otherwise

JANUARY 17, 2007	<u>Nevada City</u>
MARCH 21, 2007	<u>Nevada County</u>
MAY 16, 2007	<u>Grass Valley</u>
JULY 18, 2007	<u>Truckee</u> - *Meeting begins at 9:00 a.m.
SEPTEMBER 19, 2007	<u>Nevada City</u>
NOVEMBER 21, 2007	<u>Nevada County</u>

NCTC meetings are held at the following locations:

Grass Valley City Hall
City Council Chambers
125 East Main Street
Grass Valley

Nevada City City Hall
City Council Chambers
317 Broad Street
Nevada City

Nevada County Eric Rood Center
Board of Supervisors Chambers
950 Maidu Avenue-1st Floor
Nevada City

Truckee Town Hall
Town Council Chambers
10183 Truckee Airport Road
Truckee

SPECIAL MEETINGS:

February 14, 2007 – Proposed Modifications to the Dorsey Drive Interchange Project; 8:30 a.m. at Grass Valley City Council Chambers, 125 East Main Street, Grass Valley.

June 13, 2007 – Regional Transportation Mitigation Fee (RTMF) Update, with presentation from Darren Henderson of PB Americas, Inc.; 8:30 a.m. at Nevada County Board of Supervisors Chambers, 950 Maidu Avenue, Nevada City.

ADA	Americans with Disabilities Act
ADT	Average Daily Traffic
CAR	Concept Approval Report
CARB	California Air Resources Board
CCAA	California Clean Air Act
CEQA	California Environmental Quality Act
CIP	Capital Improvement Program
CMAQ	Congestion Mitigation Air Quality
CMIA	Corridor Mobility Improvement Account
CSAC	California State Association of Counties
CT	Caltrans
CTC	California Transportation Commission
CTP	California Transportation Plan
CTSA	Consolidated Transportation Service Agency
DBE	Disadvantaged Business Enterprise
DOTS	Department of Transportation and Sanitation
EIR	Environmental Impact Report
ENRCCI	Engineering News Record Construction Cost Index
ENV	Environmental
EPA	Environmental Protection Agency
ERC	Economic Resource Council
FFY	Federal Fiscal Year
FHWA	Federal Highway Administration
FONSI	Finding Of No Significant Impact
FTA	Federal Transit Administration
GIS	Geographic Information Systems
IRRS	Interregional Road System
IIP	Interregional Improvement Program
ITIP	Interregional Transportation Improvement Program
ITMS	Intermodal Transportation Management System
ITS	Intelligent Transportation Systems
ITSP	Interregional Transportation Strategic Plan
JPA	Joint Powers Agreement
LAFCO	Local Agency Formation Commission
LOS	Level Of Service
LTF	Local Transportation Fund
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MTC	Metropolitan Transportation Commission
NCBA	Nevada County Business Association
NCCA	Nevada County Contractors' Association
NCTC	Nevada County Transportation Commission
NEPA	National Environmental Policy Act
NHS	National Highway System
NSAQMD	Northern Sierra Air Quality Management District
O & D	Origin and Destination Study
OWP	Overall Work Program
PA/ED	Project Approval and Environmental Documentation
PCTPA	Placer County Transportation Planning Agency
PDT	Project Development Team
PPM	Planning, Programming, and Monitoring
PR	Project Report
PS&E	Plans, Specifications, and Estimates
PSR	Project Study Report
PUC	Public Utilities Commission

R/W	Right-of-Way
RAB	Roundabout
RCTF	Rural Counties Task Force
RDA	Redevelopment Agency
RFP	Request For Proposal
RIP	Regional Improvement Program
RPA	Rural Planning Assistance
RSTP	Regional Surface Transportation Program
RTIP	Regional Transportation Improvement Program
RTMF	Regional Transportation Mitigation Fee
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agency
RTTPC	Resort Triangle Transportation Planning Coalition
SACOG	Sacramento Area Counsel of Governments
SDA	Special Development Areas
SEDD	Sierra Economic Development District
SHA	State Highway Account
SHOPP	State Highway Operations and Protection Program
SIRS	Sons In Retirement
SNCC	South Nevada County Chamber
SOV	Single Occupant Vehicle
SSTAC	Social Services Technical Advisory Council
STA	State Transit Assistance
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TART	Tahoe Area Regional Transit
TDA	Transportation Development Act
TDM	Transportation Demand Management
TDP	Transit Development Plan
TE	Transportation Enhancement
TNT/TMA	Truckee-North Tahoe Transportation Management Association
TRPA	Tahoe Regional Planning Agency
TSC	Transit Services Commission
TSD	Transit Services Division
TSM	Transportation System Management
VMT	Vehicle Miles of Travel

Updated 12-12-06